

## **Constitution of The Macclesfield Seals Swimming Club** (updated February 2019)

### **The Macclesfield Seals Swimming Club:**

The Macclesfield Seals Swimming Club is a swimming club for people with any type of disability, either physical or learning.

### **The Aim of the Club:**

The aim of the club is to enable people of all ages, children and adults, to learn water skills appropriate to their abilities and desire. Learning to swim is to be encouraged but it should not at all be compulsory.

The Seals will aim to meet each Friday evening throughout the year, unless the pool itself is closed for swimming, from 7.30pm to 8.30pm at the Leisure Centre Pool, Priory Lane, Macclesfield.

Qualified lifeguards will staff Club sessions and voluntary Club Helpers will closely supervise all participants, if necessary on a one on one basis.

The club will encourage all Volunteers to receive training relevant to their role where appropriate.

### **Membership:**

Membership of the club will be achieved by the filling out of a current Membership Form. Membership will be free and there will be no charge for entering the pool or for instruction.

### **Election of Officers**

Election of Officers will take place on an annual basis as part of the Annual General Meeting. The Officers will consist of a minimum of three persons, to include: Chairman, Treasurer, and one other person. There may be 3 further members of the management committee, co-opted at the chairman's direction and by agreement of the serving Officers up to a total of 6 persons. Roles may include (for example) Deputy Chair, Social Secretary, Volunteer Coordinator or Safeguarding Officer, titles and roles to be agreed by the serving Committee and approved by the AGM. Tasks traditionally associated with specific roles may be shared by Committee members. All members of the management committee will be eligible for re-election, should they wish, at the Annual General Meeting.

### **The Annual General Meeting:**

The Annual General Meeting will be held in or near mid-November each year, notice of such event will be given to the whole membership.

**Accounts:** The Club will hold an account at a recognised Bank/Building Society (HSBC), with at least two signatures of Management Committee members to release money from the account. The accounts will be prepared by the Treasurer for the Annual General Meeting for the membership's inspection. These will be prepared audited or examined according to the current guidelines of the Charity Commission.

### **Fund Raising:**

Funds will be raised to cover the running costs of the club from applications to Charitable Organisations, applications for grants, donations and specific fund raising events.

### **Upon Disbanding:**

Should the Club disband, all remaining capital (monies and equipment) will revert to the Rossendale Trust, Sutton, a residential home from home for adults with learning disabilities.